

DEFINITIONS/GLOSSARY

“data” means information which

1. is processed by means of equipment operating automatically in response to instructions given for that purpose,
2. is recorded with the intention that it should be processed by means of such equipment,
3. is recorded as part of a relevant filing system or with the intention that it should form part of a relevant filing system, or
4. does not fall within paragraph (a),(b) or (c) but forms part of an accessible record;

“data controller” means a natural or juridical person who either alone, jointly with other persons or in common with other persons or as a statutory duty determines the purposes for and the manner in which personal data is processed or is to be processed;

"data protection impact assessment"

means an assessment of the impact of the envisaged processing operations on the protection of personal data;

“data processor” in relation to personal data means any person other than an employee of the data controller who processes the data on behalf of the data controller;

“data protection service provider” means an institution accredited by the Commission to offer data protection services;

“data protection services” means a range of activities and solutions designed to safeguard personal and sensitive information from unauthorised access, breaches, and other security threats;

“data subject” means an individual who is the subject of personal data;

“enactment” includes an enactment passed after the commencement of this Act;

“data protection officer” means a professional appointed by a data controller in accordance with section 58 to monitor the compliance by the data controller in accordance with the provisions of the Act;

“personal data” means data about an individual who can be identified,

1. from the data, or
2. from the data or other information in the possession of, or likely to come into the possession of, the data controller;

“privacy” means the right of individuals to control the access and use of their personal information, ensuring confidentiality and security;

“processing” means an operation or activity or set of operations by automatic or other means that concerns data or personal data and the (a) collection, organisation, adaptation or alteration of the information or data, (b) retrieval, consultation or use of the information or data, (c) disclosure of the information or data by transmission, dissemination or other means available, or (d) alignment, combination, blocking, erasure or destruction of the information or data;

“third party” in relation to personal data, means a person other than (a) the data subject, (b) the data controller, or (c) any data processor or other person authorised to process data for the data controller or processor.

“recipient” means a person to whom data is disclosed, including an employee or agent of the data controller or the data processor to whom data is disclosed in the course of processing the data for the data controller, but does not include a person to whom disclosure is made with respect to a particular inquiry pursuant to an enactment;